



Republic of the Philippines
Department of Education
REGION IV-A CALABARZON
CITY SCHOOLS DIVISION OF THE CITY OF TAYABAS

20 JAN. 2023

DIVISION MEMORANDUM

No. 03/ s. 2023

**ADMINISTRATION OF NATIONAL ACHIEVEMENT TEST FOR GRADE 12 FOR
SCHOOL YEAR 2022 - 2023**

To: Chief Education Supervisors
Education Program Supervisors/PSDS
Heads, Public Elementary and Secondary Schools
Heads, Unit/Section
All Others Concerned

1. Pursuant to DepEd Memorandum No. 001 s. 2023 entitled "Administration of the National Achievement Test (NAT) for Grade 12 for School Year 2022-2023, this Office through the School Governance and Operations Division, shall administer the said examination on January 30-February 2, 2023 at the respective Testing Centers.
2. This activity aims to administer exit assessment all currently enrolled Grade 12 learners in public and private schools through paper-based modality. It will also identify and articulate indicators and targets for measuring performance in the development of plans and policies as per D. O. No. 29 s. 2022 known as "Adoption of the Basic Education Monitoring and Evaluation Framework".
3. Attached herewith are Enclosure 1 for the monitoring tool, Enclosure 2 for Final List of Room Examiners and Supervisors and Enclosure 3 for the Final List of Monitoring Officials.
4. In compliance with DepEd Order No. 14 s. 2020 known as "Guidelines on the Required Health Standards in Basic Education Offices and Schools", required minimum health standards must be strictly followed to ensure protection and safety of teachers and personnel to prevent further transmission of COVID -19.
5. Immediate dissemination of this memorandum is desired.

ANTONIO P. FAUSTINO JR.
Education Program Supervisor
Officer – in – Charge

Office of the Schools Division Superintendent



Brev. Poto. Tayabas City

(042) 710-0329 or (042) 785-9615



tayabas.city@deped.gov.ph

<https://depedtayabas.com/>

DIVISION MEMORANDUM

No. 03 s. 2023

Page 2 of 4

Enclosure 1: Monitoring Tool

NATIONAL ACHIEVEMENT TEST (NAT)

Testing Program: G12 (SY2022-2023)

Date of Testing: _____

Division: _____

Testing Center: _____

1. Number of Testing Room: Day 1 Session _____ Day 2 Session _____

2. Total Enrolment/registrants of (grade/year): M _____ F _____ T _____

Total Number of examinees: Day 1 Session: M _____ F _____ T _____

Day 2 Session: M _____ F _____ T _____

3. Total Number of absences: Day 1 Session: M _____ F _____ T _____

Day 2 Session: M _____ F _____ T _____

1. Time when the test materials were distributed to Room Examiners:

Day 1 Session: From _____ to _____

Day 2 Session: From _____ to _____

Pre-test Activities on Examination Day

Pre-test activities in terms of the following:	Sufficient	Insufficient	Needed additional copies	Remarks
Sufficiency of Test Materials				
1.1 Test Booklet				
1.2 Scannable Answer Sheet				
1.3 Seat Plan				
1.4 Examiners Handbook				
Testing Center Requirements			Evident	Not Evident
1. Distribution Room for test materials to ensure security and confidentiality			_____	_____
2. Testing rooms are well-lighted and ventilated			_____	_____
3. Testing Rooms are ready:				
3.1 The first and the last row of seats are close as possible to the walls to allow enough space			_____	_____
3.2 List of Examinees posted at the door of each testing room, alphabetically arranged regardless of gender			_____	_____

Test Proper

Rate the Room Examiners based on the following aspects:	Evident	Not Evident
1. Testing discipline is imposed strictly.		
1.1 No unnecessary noise while the exam is in progress	_____	_____
1.2 Cheating in any form is strictly prohibited (e.g. talking to co-testees, use of dictionary, cell phone, calculator, and the like	_____	_____
2. Refraining from the following are strictly followed:		
2.1 Reading/copying test items in the test booklet	_____	_____
2.2 Explaining/translating to the examinees certain words/used in the item	_____	_____
3. Room Examiners keep custody of the TBs and Ass		

Findings/Observations: _____

Monitoring Official
 (Signature over Printed Name)



Brgy. Potol, Tayabas City



(042) 710-0329 or (042) 785-9615



tayabas.city@deped.gov.ph



https://depedtayabas.com/

Enclosure 2: Replacement and Additional Room Examiners (Res) and Room Supervisors (RSs) in bold font.

February 1-2, 2023	
San Roque Parochial School	
RS	Joe Victoria Daelo
REs	Joanna Marie C. Gaela
	Analou Endencia
6. Dapdap IS	
RS	Laarni Q. Lachica
RE	Ranzel C. Ortiz
7. Rosario Quesada Integrated National High School	
RS	Aileen B. Panganiban
REs	Mayleen E. Jader
	Kim R. Padua
8. West Palale National High School	
RS	Ma. Cecilia P. Pagana
	Nezsi A. Garcia
REs	1. Marielle Rea
	2. Marie Mel M. Acejo
	3. Gabriel A. Caagbay
	4. Ivey E. Espinosa
Luis Palad Integrated High School	
RSs	1. Regicelle D. Cabaysa
	2. Ramona R. Gata
	3. Edmar G. Rada
	4. Myra G. Flore
	5. Rodchiel Gensaya
REs	1. Aivy Mae F. Sanchez
	2. Aries Lawrence T. Cuare
	3. Hermie Tan
	4. Sjerelyn Reyes
	5. Alison T. Potestades
	6. Cascelyn G. Cueto
	7. Wensore M. Cambia
	8. Ana Vina A. Daelo
	9. Rachell V. Durante
	10. Kathrin P. Fidelino
	11. Christian Joy Gragasin
	12. Jorice B. Hari
	13. Renil P. Leonar
	14. Fiona Alea L. Lubiano
	15. Kim Gerrald D. Mendoza

Enclosure 3: Replaced Monitoring Officials in bold font.

Date	No.	Monitoring Officials	Schools
January 30-31, 2023	1.	Nicole May R. Lagar / Louie L. Fullado	St. John Bosco College
February 1-2, 2023	2.	Engr. Jaypee Escobar / Richelle F. Quintero	RQIHS
January 30-31, 2023	3.	Dr. Montano Agudilla Jr. / Sherwin C. Quesea	Buenaventura Alandy NHS
January 30-31, February 1-2, 2023	4.	Dr. Luzviminda E. Saldares / Dr. Christian J. Bables	San Roque Parochial School
January 30-31, February 1-2, 2023	5.	Marvin J. Rosales / Generosa F. Zubieta	Luis Palad Integrated School
January 30-31, 2023	6.	Marvin J. Rosales / Dr. Joseph Jay U. Aureada	ASTI
February 1-2, 2023	7.	Dr. Jean Rose B. Rabano / Sancho C. Calatrava	West Palale NHS
February 1-2, 2023	8.	Dr. Jerome Chavez	Dapdap IS
January 30-31, February 1-2, 2023	The regional monitoring official, SDS, ASDS, Chiefs and DTC can monitor any of the schools on any of the administration dates.		



Brgy. Potol, Tayabas City



(042) 710-0329 or (042) 785-9615



tayabas.city@deped.gov.ph



<https://depedtayabas.com/>